

Cost Comparison Of An Employee Vs. A Virtual Assistant

Admin/Secretarial Employee		Virtual Assistant	
Base Hourly rate	\$15 per hour	Hourly rate	\$35 per hour
Benefits (incl. health insurance, retirement plan, sick pay, holiday pay) @ 35%	\$5.25 per hour	Benefits	\$0
Overheads (incl. office space, equipment, supplies, furniture) @ 50%	\$7.50 per hour	Overheads	\$0
Total hourly rate	\$27.75 per hour	Total hourly rate	\$35 per hour
Total annual cost based on 2080 hours per year	\$57,720	Total annual cost based on 1040 hours per year	\$36,400